



**SOUTH WAGGA
PUBLIC SCHOOL**

140 Edward Street, Wagga Wagga, 2650
Ph: 69212947 sthwagga-p.school@det.nsw.edu.au



South Wagga Public School

2024

Parent Information Book



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SOUTH WAGGA PUBLIC SCHOOL STAFFING 2024

2024 Executive

Principal: Mrs Natasha Eyles

Assistant Principal Curriculum & Instruction: Mr Cameron Williams

Early Stage 1 supervisor: Mrs Cassie Sutton (relieving)

Stage 1 supervisor: Ms Angela Jenner

Stage 2 supervisor: TBC

Stage 3 supervisor: Mr Duncan Brodie (relieving)



2024 Class teachers

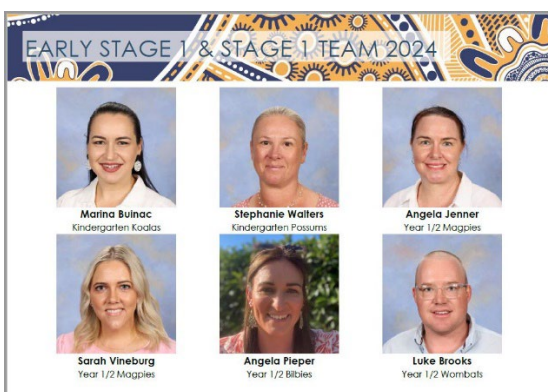
Kindergarten Possums: Ms Stephanie Walters

Kindergarten Koalas: Mrs Marina Buinac

Year 1/2 Bilbies: Ms Angela Jenner & Mrs Sarah Vineburg

Year 1/2 Magpies: Mrs Angela Pieper

Year 1/2 Wombats: Mr Luke Brooks





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Year 3/4 Galahs: Ms Corie Shaw

Year 3/4 Kookaburras: Ms Rhiannon Clark & Mrs Pamela Wallace

Year 3/4 Echidnas: Mr Ean Livio

Year 5/6 Quokkas: Mrs Sarah Bussenschutt & Mrs Jessica Dillon

Year 5/6 Kangaroos: Ms Avril Armstrong

Year 5/6 Emus: Mr Duncan Brodie



2024 Specialist staff

Learning and Support: Mrs Cassie Sutton, Mrs Aimee Beaumont, Mr Cameron Williams

Teacher Librarian: Mrs Sophie Houghton

RFF: Mrs Jessica Dillon, Mrs Pamela Wallace & Mrs Emily Driscoll

School Counsellor: Ms Tarryn Lean





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2024 SASS Staff

School administrative manager: Mrs Lorraine Carnie

School administrative officer: Ms Elaine Lewis and Ms Julie Farrell

General assistant: Mr Peter Honeyman

Student Learning Support Officer: Mrs Nicole Brown, Ms Emma McCorquodale, Ms Caitlin Guinan & Ms Diyana Gundor





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SCHOOL VISION STATEMENT

To provide exceptional inclusive educational experiences and continue to strive to offer diverse opportunities, to achieve Excellence in learning. At South Wagga Public School, we aspire to successfully 'Achieve with Pride' by being respectful, responsible and connected in our interactions with others and our learning.

SCHOOL CONTEXT

South Wagga is medium size primary school in the one of the largest regional centres in New South Wales - the heart of the Riverina. South Wagga Public School is situated on the south side of Wagga Wagga on the main railway line from Sydney to Melbourne. South Wagga was Wagga's third public school, the Newtown Public School in Edward Street, which became South Wagga Public School, was officially opened in January 1892.

PRINCIPAL MESSAGE

South Wagga Public School believes in developing the potential of each individual child. We aim to promote and develop that capacity within an environment of care and support and through a range of opportunities within the broad education program.

My staff and I are committed to the vision of the NSW Department of Education, to be Australia's best education system and one of the finest in the world. We are proud to be part of a strong public education system, which believes the purpose of education is to prepare our learners for rewarding lives as engaged citizens.

At South Wagga Public School, we take pride in the tradition and reputation of the school for pursuing the highest standards of behaviour of the students and in the academic, sporting and music programs. Students are proud to wear their school uniform which is well recognised in the community and provides children with a sense of belonging. Our school motto Strive to Achieve with Pride plays an important part in fostering the wellbeing and personal development of each student.

My staff and I look forward to working alongside you, our parents, to prepare our youth for the challenges of the future.

Mrs Natasha Eyles, Principal



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SCHOOL COLOURS

The school colours are navy and gold

SCHOOL MOTTO

“Achieve with Pride”

SCHOOL SONG

Come let us sing our song
Lift our voices loud and strong
Here we are friends together
Here we work and here we play
South Wagga is our school
“Achieve With Pride” our motto
And when our ways they part
Happy memories will remain

Come let us sing our song
Lift our voices through the years
Let us sing to those who've been
And let us welcome those who come
South Wagga is our school
Blue and Gold is our pride
Here, we each and as one
Share the day the bell's begun

SCHOOL VALUES

At South Wagga Public School

- We are RESPECTFUL
- We are RESPONSIBLE
- We are CONNECTED

STUDENT INFORMATION

Information on each student is held by the school. This is for use in emergencies (illness, accidents, etc) and parents/carers are urged to notify the school should any changes occur such as change in parent's/carer's place of work, home or mobile number. It is important also that you nominate a friend, relation or neighbour who can be contacted if you are unavailable.



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OFFICE HOURS

8.30am to 3.30pm

SCHOOL HOURS

The normal school hours are from 9.20 am to 3.20 pm

The playground is unsupervised before 8.50 am and after 3.20 pm. Your child, for his/her safety and welfare should not be in the playground while it is unsupervised, unless they arrive by bus and must sit in the Covered Outdoor Learning Area until a teacher is on duty.

9.20am – 11.20am Morning Session

11.20am -12.15pm Lunch

12.15pm -2.15pm Mid session

2.15pm – 2.35pm Recess

2.35pm – 3.20pm

3.20pm Home time

ARRIVAL and DISMISSAL

If you bring your kindergarten child to school in the mornings, encourage him/her to enter the school grounds independently. When collecting children in the afternoon, please collect your child away from the classroom as to not interrupt the class or the movement of the children out of the room. If there is a change in the pickup details for students K-6 please contact the office to ensure there is no confusion for children or staff.

LATE ARRIVALS AND EARLY DEPARTURES

If students arrive late or are being picked up early, please sign them out through the front office and not directly from the classroom.

AFTER SCHOOL CARE

After school care is offered by the PCYC and a bus picks students up at the end of the day from South Wagga PS.



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ASSEMBLIES

Assemblies are held each fortnight for the students. At times throughout the year special assemblies are held and parents are invited to attend.

SCHOOL DEVELOPMENT DAYS

School Development Days are held on the first two days of Term 1 and the first day of Terms 2 and Term 3 and the last two days of Term 4. Normal classes are not held on these days and parents/carers are asked to make other arrangements for supervision of their children.

TRANSFER/SCHOOL LEAVERS

When students are leaving our school to enrol in another government school in New South Wales, you must notify the Administration office and teaching staff. Transfers to non-government schools, interstate or international moves must be communicated to the school in advance.

PARENTS & CITIZENS ASSOCIATION

The South Wagga Parents & Citizens Association meetings are held on Wednesdays in Weeks 4 and 8 of each term at 6.00pm in the school library. The P&C is a great place to meet new parents, have input into the school and receive up to date school information. The P&C is a vital link in our community. Research indicates parent involvement in schooling increases students' success in their learning.

SCHOOL CANTEEN

The South Wagga Public School Canteen is operated by the South Wagga Public P&C Association and relies on volunteer support. The 2024 canteen manager is Ms Rainer Jolliffe

The canteen operates for lunch Monday - Friday.

The canteen operates for recess Wednesday – Friday.

Lunch orders can be ordered online via the '[School shop online](#)' website or with cash in the morning.

How to order online

[Guide to ordering online](#) (PDF 635.29 KB)



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FRUIT BREAK

During the morning session students will have a short break in class to eat fruit or vegetables and drink water. Only fruit or vegetables can be eaten and should be sent ready to eat.

ACCESS/CUSTODY OF CHILDREN

Please provide any Family Law papers when enrolling your child, particularly details of who can pick up your child.

ACCESS TO TEACHERS

We encourage contact between parents and teachers and embrace an 'open door' policy. Of course, there are times during the day when teachers are unable to talk with parents/carers because they are teaching or have other school commitments. In addition to parent/teacher interviews in Term 2, parents may make an appointment to have an interview with a teacher. To arrange this, please phone the school office or email the required teacher to organise a mutually convenient time.

ATTENDANCE

In NSW, it is a legal requirement that students attend school every day unless they are sick or on a planned and approved holiday. If you can only arrange your family holiday during school time, you are required to inform the school principal in advance and request leave. This is because all students between the ages of six and seventeen are legally required to attend school. Attendance is recorded daily and is taken first thing in the morning. For the benefit of all students, parents or carers should ensure their child attends school regularly. Any absence from school must be explained within 7 days of the absence. Similarly, schools are required to inform parents promptly of any unexplained absences. Please keep students at home if they are unwell. If your child happens to fall sick whilst at school, you will be promptly contacted. In the instance of a late arrival or early departure, a register must be filled. The late note required for this purpose is located in the school office.



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SOUTH WAGGA PUBLIC SCHOOL UNIFORM

We expect all students to wear the correct uniform at school, during school functions and on excursions.

SWPS CLOTHING SHOP

When purchasing uniforms, keep in mind that the 2nd hand uniform shop is located near the school canteen. In 2024, the uniform shop is open daily at drop off times. Proceeds from the uniform shop go to the South Wagga P&C.

New uniforms, including hats, can be ordered online via the ['School shop online'](#) website.

Details of our current school uniform are outlined as follows.

Basic Girls and Boys Uniform	Girls and Boys Sports Uniform
Navy shorts	Navy shorts {plain colour without piping}
Lemon shirt {long sleeves under tunic}	SWPS navy polo
Lemon skivvy (winter)	White ankle length sports socks
Navy ankle length socks	Sport shoes predominately white in colour
SWPS navy polo	
Black shoes (black or brown sandals in summer)	
Navy trousers or track pants (winter)	
Navy jumper	
Navy beanie (winter)	
School hat (compulsory in Terms 1 and 4)	
School spray jacket	
Girls - Blue tartan tunic (winter)	
Girls - Blue check dress (summer)	



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HATS

The school has a 'no hat, play in the shade' policy. Children without school hats will not be allowed to play in the playground areas due to the risk of excessive sun. Children without school hats will be required to sit in a shaded area during playtime.

Hats are available for purchase from the school office for \$20 (cash only) or online.





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COMMUNICATION

BULLETIN-SWAY

The school bulletin is produced every fortnight (even weeks) on a Friday. It is emailed, placed on Parent Portal app and the school website. The bulletin contains news about school events, important dates to remember, education related issues and community happenings.

FACEBOOK

Please like our Facebook page to follow our students learning journey.

SENTRAL PARENT PORTAL APP

The parent portal allows all your communications in one place. It's the school app, messaging system and parent information solution for our school. Access will be shared for new students when they commence school.

REPORTING AND ASSESSMENT

Each child's achievement and progress in class is assessed by their teacher(s). Teachers use a variety of ways to assess their students including observing their work in class and work samples. They make assessments of their students' progress throughout the year. Teachers will also make judgements twice a year of each student's achievement compared with the expectations described in each key learning area (KLA) syllabus. In Years 1-6, their judgements are made on a 5-point achievement scale, using A-E or the word descriptors; Outstanding, High, Sound, Limited and Basic.

HOME LEARNING

In consultation with the parent community (P&C), new home learning procedures will take place in 2024. These changes reflect current research, changes in family activities and pressures and extracurricular activities. The updated procedures will be shared with all families.



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IMMUNISATION

The NSW Department of Health recommends that all children entering school be fully immunised. Your child will be in contact with many other children and infections spread easily in these circumstances. Any unimmunised students may need to be excluded from school during periods of contagious infections. Under the NSW Public Health Act 2010, children without proof of immunisation may be asked by Public Health Officials to stay at home during an outbreak of vaccine preventable disease.

PAYMENTS

Money for excursions and other events should be paid online. If it is essential to send cash please ensure it is in a sealed envelope with the child's name, class, reason for money and amount. The school online payment system is via a link on the school website, using School Bytes.

SCHOOL COUNSELLOR

School counsellors are experienced teachers who are also psychologists. They have been specially trained to diagnose, assess and assist teachers, parents and children in order to overcome problems encountered at school. Such problems may be with behaviour, learning or social and psychological development.

STUDENT LEARNING SUPPORT OFFICERS

These educators support students with additional learning needs. They work with regular classroom teachers and they support students to be more confident and independent in their learning.

VOLUNTARY SCHOOL CONTRIBUTIONS

Each year a large amount of money is spent on equipment, teaching aids, resources etc. essential to the effective education of your child. Some of the money is supplied through government grants, some through P&C funds and some through voluntary school contributions. You will be informed of the amount of the voluntary contribution at the start of the school year. This contribution is voluntary.

In 2024

1 child = \$40

2 children = \$50

3+ children = \$60



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OPPORTUNITIES

CHOIR

Children have the opportunity to join their stage choir. Each choir performs at different events throughout the school year including the Education Week celebrations, Wagga Eisteddfod and other prestigious events.

DRAMA LLAMAS

Students unleash their creative flair during lunchtime drama lessons which encourage active participation, collaborative communication and expressive skills.

INTENSIVE SWIMMING LESSONS AND WATER SAFETY PROGRAM

Each stage participates in weekly graded swimming lessons for a period of 8 weeks out of a term. Lessons are conducted at the Oasis swimming complex in Morgan Street.

KINDERGARTEN TRANSITION

The first round of Kindergarten Transition sessions will be held in early Term 4. Our aim is to allow Kindergarten students the opportunity to experience 'big school' in an informal, supportive and caring environment. This will be a wonderful opportunity to meet their Year 6 buddy for the first time and for the staff to get to know each child. They will spend time in the Kindergarten classrooms where they will do some structured play and activities to see what school is like. In addition to the Kindergarten Orientation Program, the school offers an information session for Kindergarten parents in Term 4 of each year.

BUDDY PROGRAM

A Buddy Program operates between Kindergarten and Year 6 students to help Kindergarten students to settle into school. Kindergarten students will be carefully matched with their buddy for the Kindergarten orientation process in Term 4 of the year before they commence school.

STUDENT PARLIAMENT

Student Parliament is a group of students in our school elected by their fellow students to represent all students in the school and who organize ways for students to participate in school life. Student Parliament works democratically to represent the student body in school decision making. Students work together, with help from staff members, to improve school life and to contribute student ideas.



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CHESS

Chess is available to Stage 2 and 3 students. They compete in a competition with students from other schools and have opportunities to participate in other competitions throughout the year.

DANCE

Dance is available to Stage 2 and 3 students. The dance group have opportunities to participate in many events throughout the year.





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HEALTH AND MEDICATIONS

In compliance with the NSW Department of Education and Training, medication must be presented to the office in its original packaging to be dispensed by a School Administrative Officer. All medication given is recorded in the school's medical register. Children with asthma should have an asthma plan, which must be given to the school. Children who have been diagnosed at risk of anaphylaxis will have an individual health care plan formulated by school in consultation with parents and their doctor. The school will contact you if either of these applies. During the time your child is at school he/she may contract one or more of the infectious diseases common in children. Most of these can be easily passed onto other children so the Department of Education and Communities has rules about excluding children from school until they are better. Below are some of the most common. For exclusion periods of other diseases please contact your doctor. Please advise the office immediately if your child is diagnosed with any of the infectious diseases.

INFECTIOUS DISEASES

Acute Conjunctivitis: Children should be excluded from school until all discharge has ceased.

Chicken Pox: Exclusion from school is necessary for 7 days after the first spots appear.

Measles: Exclusion from school is necessary for at least 5 days from appearance of the rash. Readmission may be allowed on a doctor's certificate of recovery.

Mumps: Exclusion is necessary for 10 days from the onset of swelling.

Hepatitis: Exclusion of at least 7 days from onset of jaundice or until a medical certificate of recovery is produced.

Glandular Fever: Exclusion until recovered or until receipt of a medical certificate.

Scarlet Fever: Exclusion until 7 days after symptoms have subsided or until receipt of a medical certificate.

Whooping Cough: Exclusion for 3 weeks from onset of whoop or until receipt of a medical certificate.

Rubella (German Measles): Excluded for at least 7 days from appearance of the rash or until a medical certificate of recovery is produced.

Impetigo (Scabby sores): If sores cannot be covered and are on exposed surfaces such as scalp, hands or legs, then exclusion is necessary.

Scabies: Exclusion until no rash remains or until receipt of a medical certificate



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Pediculosis (Head Lice): Nits look like tiny white specks stuck to the hair. Exclusion from school until hair has been treated with anti-lice lotion or shampoo and combed out with a fine-toothed comb. The hair should be free of lice or nits. All family members will need simultaneous treatment.

Ringworm: Exclusion from school until all evidence of disease has disappeared or a medical certificate is produced.

SICK CHILDREN

If children are genuinely sick before school, they must be kept home to control infection and support their wellbeing. If a child becomes ill at school, we will make every effort to contact you, or the emergency contact nominated by you. It is essential, therefore, that if either your number (at home or work) or those of your emergency contact changes, you notify the school so that our records can be altered.

FIRST AID

Basic first aid for injuries suffered at school is administered by the First Aid Officer. In all cases where the injury is more than minor, parents/carers are contacted to pick up the child so treatment can be arranged. In the case of serious injury or illness an ambulance will be called.

PRESCRIBED MEDICATIONS

If your child requires prescribed medication, please speak to the administration staff around the necessary paperwork for health and safety reasons.